

CLIFTON M. MILLER LIBRARY COLLECTION DEVELOPMENT POLICY
(Revised 5/17/2021)

I. PURPOSE AND AUDIENCE

The Miller Library collection development policy provides the framework for building a collection of library resources that supports Washington College's curriculum and its

projects.

Approval plans and blanket orders – The library does not enter into approval plans or blanket orders from any publisher.

X. ACQUISITIONS GUIDELINES

Selection criteria – As a collaborative effort, and in relation to direct support of the academic program, librarians should be guided in their collection development efforts by

infringement.”

XI. MATERIALS FORMATS

All materials, whether they be print, media, or electronic, are included in the Miller Library collection, providing they satisfy the fundamental criterion of relevance to the curriculum and educational goals of the college and its library. As a matter of course, these include the following in printed, electronic, or microform formats:

- Books
- Periodicals
- Newspapers
- Indexes and abstracts
- Maps
- Musical scores
- Films
- Sound recordings
- Video recordings

In unusual circumstances, the library will collect the following:

- Dissertations and theses
- Reprints
- Pamphlets
- Children’s materials
- Manuscripts (as gifts)
- Technical reports

The Library does not currently collect the following for the permanent collection:

- Consumables
- Laboratory materials

Study guides
Textbooks

XII. SPECIAL COLLECTIONS

Reference Collection – The development of the Reference Collection in all of its formats, with teaching faculty advice as needed, is the responsibility of the librarians.

Maryland – The library staff makes special effort to build the Maryland Collection to encourage study of the history, culture, resources, and life of the local area, the Delmarva region, and the state. The library will also acquire books by local authors when they fall within the curricular support guideline.

Archives --

